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Assistant Director for Special Operations

18 January 1951

Deputy Director (Administration)

Tables of Organization

1. The Advisor for Management is available to all Assistant Directors for consultation at the time of preparation of new tables of organization or proposed changes in existing tables of organization. Agency policy contemplates analysis of all tables of organization by the Advisor for Management and the Wage and Classification Division for determination as to whether they conform to the necessary extent with Agency practices regarding problems of a similar nature. This applies to tables of organization for projects and field stations (insofar as practical) as well as for headquarters.

2. The Advisor for Management will furnish advice and assistance in the development of your tables of organization if you so desire.

3. Normally, assistance on field tables of organization will be rendered in your area.

FOR THE DIRECTOR OF CENTRAL INTELLIGENCE:

MURRAY McCONNEL  
Deputy Director  
(Administration)

cc: Signer's copy

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